

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

Special Board Meeting September 22, 2014

A Special Board Meeting of the Wattsburg Area School District Board of Education was held on September 22, 2014, at the Wattsburg Area Elementary Center.

President Nancy McNally called the meeting to order at 7:01 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Josh Paris, Dr. Andy Pushchak, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mr. Ed Snippert, and Mrs. Nancy McNally. Also in attendance were Mr. Kenneth Berlin, Superintendent; Mrs. Leslie Hutchinson, Assistant to the Superintendent; and Mr. Stephen Maksimuk, Acting Business Administrator. Those members absent were: Mr. Joseph Walko.

## **Roll Call**

Mrs. McNally opened the floor to any visitors who wished to address the board on agenda items. No visitors expressed addressing the board.

Mr. Maksimuk informed the board that the bill listed presented is due to processing time with the conversion to the K-12 financial system. Motion by Mr. Pushchak, seconded by Mrs. Sandberg to approve the payment of the bill list as presented in the amount of \$277,126.63. Motion was approved by a voice vote with no opposition. Motion carried.

## **Bill List**

Motion by Mr. A. Snippert, seconded by Mrs. Sandberg to approve the use of WAEC A-10 classroom, Library and Kindergarten Gathering Area by Union City Family Support Services for a parenting class on October 8<sup>th</sup> and 16, 2014, 5:00 – 8:00 p.m. No cost to the requestor. Motion was approved by a voice vote with no opposition. Motion carried.

## **Facility Use**

Motion by Mr. Duda, seconded by Mr. A. Snippert to rescind the Business Administrator Compensation Plan for the Years 2013-2014, 2014-2015, 2015-2016, and 2016-2017. Motion was approved by a voice vote with no opposition. Motion carried.

## **Rescind Business Administrator's Compensation Plan**

Motion by Mr. Duda, seconded by Dr. Pushchak to end the Interim Business Administrator Services Agreement and Addendum with the Pennsylvania Association of School Business Officials (PASBO) which assigned Mr. Stephen Maksimuk as Interim Business Administrator effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

## **Remove Acting Business Administrator**

Motion by Mr. Duda, seconded by Mr. E. Snippert to appoint Mrs. Vicki Bendig as Business Administrator of the Wattsburg Area School District for a three (3) year term commencing on November 3, 2014 and ending on June 30, 2017 at the pro-rated salary of \$80,000.00 for the 2014-2015 school year, and in accordance with the Business Administrator's contract. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Paris, Dr. Pushchak, Mr. Pushchak, Mrs. Sandberg, Mr. A. Snippert, Mr. E. Snippert and Mrs. McNally. Motion carried.

## **Appoint Business Administrator**

Mrs. Bendig thanked the board and expressed looking forward beginning this position and working with the board.

Motion by Mr. Duda, seconded by Mr. A. Snippert to approve as amended the Mentoring Consultant Services Agreement and Addendum with the Pennsylvania Association of School Business Officials (PASBO) assigning Mr. Stephen Maksimuk as Consultant as outlined. Consultation not to exceed 300 hours for the duration of the agreement with the addition of November 4, 2014 as an effective date. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Paris, Dr. Pushchak, Mr. Pushchak, Mrs. Sandberg, Mr. A. Snippert, Mr. E. Snippert and Mrs. McNally. Motion carried.

**PASBO Consultation Agreement**

Motion by Mr. Duda, seconded by Dr. Pushchak to approve the following conference requests:

- o Julie Myers to attend Speech Training for Students with Autism, October 8, 2014 at the Northwest Tri-County Intermediate Unit. Cost \$25.20. Funds from Special Education.
- o Mary Rea to attending Regional In-Service Keeping the School Age child/adolescent Safe at Gannon University on October 13, 2014. No cost to district.

**Conference Requests**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Duda, seconded by Mrs. Sandberg to approve the addition of Chantell Fenner and Phillip Peck as bus drivers to the service substitute list for the 2014-2015 school year. Motion was approved by a voice vote with no opposition. Motion carried.

**Service Substitute List**

Motion by Dr. Pushchak, seconded by Mrs. Sandberg to remove Mr. Stephen Maksimuk as Acting Board Secretary effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

**Remove Acting Board Secretary**

Motion by Dr. Pushchak, seconded by Mr. A. Snippert to appoint Mrs. Vicki Bendig as Board Secretary effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

**Appoint Board Secretary**

Motion by Dr. Pushchak, seconded by Mr. E. Snippert to remove Mr. Stephen Maksimuk as the Acting Erie County Tax Collection Primary Delegate effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

**Remove Erie County Tax Collection Primary Delegate**

Motion by Dr. Pushchak, seconded by Mr. A. Snippert to appoint Mrs. Vicki Bendig as Erie County Tax Collection Primary Delegate effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

**Appoint Erie County Tax Collection Primary Delegate**

Motion by Dr. Pushchak, seconded by Mr. Duda to remove Mr. Stephen Maksimuk as the Acting WASD representative on the NOREBT Trustee Board

**Remove NOREBT Representative**

effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mr. E. Snippert to appoint Mrs. Vicki Bendig as WASD representative on the NOREBT Trustee Board effective November 3, 2014. Motion was approved by a voice vote with no opposition. Motion carried.

**Appoint NOREBT  
Representative**

Motion by Mrs. Sandberg, seconded by Mr. Pushchak to approve the transportation requests for the Community Experience Based Education as outlined in Transportation Requests. Motion was approved by a voice vote with no opposition. Motion carried.

**Transportation Requests**

Mrs. McNally announced that there would be a small reception in the cafeteria following the meeting to welcome Mrs. Bendig. All are invited.

There being no further business before the Board, upon motion by Mr. Snippert, and seconded by Mr. Duda the meeting was adjourned at 6:16 p.m.

**Adjournment**

Signature on File  
Stephen Maksimuk  
Acting School Board Secretary